

Borough of Palisades Park  
 Regular Meeting of the Mayor and Council  
 May 14, 2013

Mayor Rotundo opened the meeting at 7:00 PM:

Statement: This is a Regular Meeting of the Mayor & Council notice was given as follows:

- a. Notice filed on 1/09/13, with the Newark Star Ledger, official newspaper of the Borough of Palisades Park.
- b. Posting of a notice on the Bulletin Board
- c. Preserving a copy in the Clerk's Office

Pledge of Allegiance led by Councilperson: FRANK DONOHUE  
 Moment of Silence for our Troops

**ROLL CALL:**

Councilperson	Donohue	Present
"	Kim	Present
"	Lee	Present
"	Pirrera	Present
"	Ruh	Present
"	Testa	Present

Borough Attorney	Joseph R. Mariniello, Sr.	Present
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**\*ACCEPTANCE OF PREVIOUS MONTHS MINUTES\***

From: Mayor & Council Regular Meeting: April 16, 2013

Motion Made By Councilperson: Donohue  
 Seconded By Councilperson: Testa  
 To Accept Previous Month's Minutes

**ROLL CALL:**

Councilperson	Donohue	Yes
"	Kim	Yes
"	Lee	Yes
"	Pirrera	Yes
"	Ruh	Yes
"	Testa	Yes

**CONSENT AGENDA:**

**CA-1: Authorize Payroll:**

**RESOLVED**, by the Mayor and Council of the Borough of Palisades Park that warrants drawn in the amount of **\$578,454.83**, payable to the Borough of Palisades Park – Payroll Account be approved and charged to the following appropriations:

<b>Current Account</b>		
4/26/13		\$301,982.74
5/10/13		<u>\$270,863.99</u>
		\$572,846.73
 <b>Swim Pool Operation</b>		
4/26/13	\$ 2,781.97	
5/10/13		<u>\$ 2,827.00</u>
		\$ 5,608.10

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**Grand Total                      \$578,454.83**

BE IT FURTHER RESOLVED, that the Chief Financial Officer has certified the availability of funds.

NOW THEREFORE BE IT RESOLVED, that the Borough Clerk be and is hereby authorized to furnish copies of this Resolution to the following:

1. Chief Financial Officer
2. Collector

**CA2: Authorize Payment of Claims(s): Complete Voucher List attached to Minutes:**

RESOLVED, by the Mayor and Council of the Borough of Palisades Park, that the following claims, aggregating \$2,778,771.00 as so ordered and approved by the Finance Committee; and

BE IT FURTHER RESOLVED, that the Chief Financial Officer has certified the availability of funds; and

NOW THEREFORE BE IT RESOLVED, that the Mayor, Borough Clerk and Collector shall and are hereby authorized to draw warrants in payment of said claims:

Current Account	\$	448,912.12
Add Current Account	\$	<u>1,031.00</u>
Sub Total	\$	449,943.12
Capital Account	\$	2,316,704.01
Swim Pool Account	\$	1,971.12
Recycling Trust	\$	499.50
Unemployment	\$	0
Food Handling Trust	\$	0
Municipal Alliance Trust Account	\$	9,653.25

**Total \$2,778,771.00**

Developers Escrow Account	\$	5,278.75
COAH III	\$	690.00
Tree Press Account	\$	0
Library Account	\$	1,639.62
Federal Forfeiture	\$	0
Affordable Senior Account	\$	45,452.23

BE IT FURTHER RESOLVED, that the Borough Clerk be and is hereby authorized to furnish copies of this Resolution to the Chief Financial Officer and the Collector.

**CA3: Authorize Board of Education Monies:**

RESOLVED, by the Mayor and Council of the Borough of Palisades Park that the Collector shall be and is hereby authorized to draw warrants in the amount of

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\$1,666,370.00 for the month of April 2013, payable to the Palisades Park Board of Education, in accordance with the following schedule, same to be charged to the School Acct:

April 2013	<u>\$ 1,666,370.00</u>
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BE IT FURTHER RESOLVED, that the Chief Financial Officer has certified the availability of funds; and

BE IT FURTHER RESOLVED, that the Borough Clerk is hereby authorized to furnish copies of this Resolution to the following:

1. Chief Financial Officer
2. Collector

**CA4: Authorize Social Security Payment:**

RESOLVED, by the Mayor and Council of the Borough of Palisades Park that the Collector shall be and is hereby authorized to draw warrants in the amount of \$1,666,370.00 for the month of April 2013, payable to the Palisades Park Board of Education, in accordance with the following schedule, same to be charged to the School Acct:

April 2013	<u>\$ 1,666,370.00</u>
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BE IT FURTHER RESOLVED, that the Chief Financial Officer has certified the availability of funds; and

BE IT FURTHER RESOLVED, that the Borough Clerk is hereby authorized to furnish copies of this Resolution to the following:

1. Chief Financial Officer
2. Collector

**CA-5: Resolution Awarding Annual Pool Clean Out, painting & Preparation (Metro Cleanouts):**

WHEREAS, the Borough of Palisades Park Borough Clerk solicited for the receipt of quotes for the: **POOL CLEAN OUT, PAINTING AND PREPARATION;** and

WHEREAS, the Borough Administrator has secured the following quotations:

- |  |             |
|--|-------------|
| 1. Nautilus Swimming Pool Supplies & Service, Inc. – Hillsdale, NJ | \$28,000.00 |
| 2. Metro Cleanouts – Palisades Park, NJ                            | \$16,900.00 |

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Palisades Park that, Borough Clerk be and he is hereby authorized and directed to issue a purchase order to **Metro Cleanouts, 421B 8<sup>th</sup> Street, Palisades Park, NJ 07650**, in an amount not to exceed \$16,900.00; and

BE IT FURTHER RESOLVED, that the Chief Financial Officer has certified the availability of funds; and

BE IT FURTHER RESOLVED, that the Borough Clerk be and he is hereby

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authorized and directed to furnish copies of this Resolution to the following:

1. Chief Financial Officer
2. Borough Administrator
3. Swim Pool Manager
4. Nautilus Swimming Pool Supplies & Services
5. Metro Cleanouts

**CA-6: Resolution Authorizing Inter-local Agreement with the Borough of Paramus for the Public Safety Answering Point Telephone System:**

WHEREAS, the Borough of Paramus and the Borough of Palisades Park seek to enter into an Interlocal Agreement wherein the Borough of Paramus will provide telephonic access to the “Public Safety Answering Point” (PSAP) service on behalf of the Borough of Palisades Park, and;

WHEREAS, pursuant to N.J.S.A. 52:17C-1 et. seq., all Municipalities of the State of New Jersey are required to provide telephonic access to an appropriate “PSAP” service, and;

WHEREAS, regionalized providing of such services is a concept specifically endorsed by the aforementioned statutory scheme, and;

WHEREAS, both of the parties to such an Agreement are authorized by law to enter into an agreement with one another to provide jointly for any lawful service to and for the residents of the respective municipalities pursuant to the provisions of the “Interlocal Services Act” N.J.S.A. 40:8A-1 et. seq., and;

WHEREAS, THE Borough Councils of the Borough of Paramus and the Borough of Palisades Park recognize that the implementation of an Interlocal Agreement to provide “PSAP” service, on a regionalize, cost-sharing, basis is still in the best interest of the taxpayers of the respective municipalities.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Paramus, County of Bergen, State of New Jersey, that the Borough Council hereby authorizes the execution of a “PSAP” Interlocal Services Agreement with the Borough of Palisades Park for a period of one year.

BE IT FURTHER RESOLVED, that the cost of same shall be in the amount of \$10,083.00 for calendar year 2013.

BE IT FURTHER RESOLVED, that the Borough Council of the Borough of Paramus, County of Bergen, State of New Jersey, hereby authorizes the execution of the attached Agreement with the Borough of Palisades Park.

BE IT FURTHER RESOLVED that the Agreement shall take effect upon the execution of the Agreement and adoption of Resolutions by both parties as provided by law.

BE IT FURTHER RESOLVED, that a copy of the Agreement be maintained on file and open to public inspection at the office of the Borough Clerk.

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**CA-7: Resolution Authorizing B.Y.O.B. Permit (117 Broad Ave.):**

WHEREAS, on September 15, 2009 Ordinance #1539 was adopted by the Mayor and Council of the Borough of Palisades Park permitting B.Y.O.B in non-licensed premises; and

WHEREAS, said Ordinance stated that establishments must file an application along with a non-refundable fee of \$250.00 and be investigated by the Police Department; and

WHEREAS, the application(s) have been investigated by the Police Department and it is the determination of the Police Chief that the following be approved:

<u>PERMIT #</u>	<u>NAME</u>	<u>ADDRESS</u>
038-13	Hyun Jun Shin	117 Broad Avenue

NOW THEREFORE BE IT RESOLVED, that the Borough Clerk is hereby authorized and directed to issue B.Y.O.B. Permit(s) to each applicant upon receipt of the initial payment of \$2000.00 payable to the Borough of Palisades Park by certified check or money order; and

BE IT FURTHER RESOLVED, that said permit(s) shall take effect upon receipt of the prescribed fee and expire on June 30, 2013; and

BE IT FURTHER RESOLVED, that the Clerk is hereby authorized to furnish copies of this Resolution to the Chief of Police, Building Department, Health Department and each applicant.

**CA-8: Resolution Authorizing Clerk to Advertise for Receipt of Bids for Roof, Elevator & Windows:**

BE IT RESOLVED, by the Mayor and Council of the Borough of Palisades Park, that the Borough Clerk, is hereby authorized to advertise for the receipt of bids for the following purpose:

BIDS FOR ROOF (OPENING AT 10:30 AM)  
BIDS FOR ELEVATOR (OPENING AT 11:00 AM)  
BIDS FOR WINDOWS (OPENING AT 11:30 AM)

NOW THEREFORE BE IT RESOLVED, that the sealed bid proposals will be accepted by the Borough Clerk on Tuesday, June 11, 2013; and

BE IT FURTHER RESOLVED, that the Clerk is hereby authorized to furnish copies of this Resolution to the following:

1. Chief Financial Officer
2. Borough Administrator

**CA-9: Resolution Authorizing 50/50 Raffle License (St. Michael's Church):**

WHEREAS, St. Michael's Church, located at 19 E. Central Blvd., Palisades Park, NJ 07650, Registration ID #371-01-07777, has filed an application to conduct a 50/50 Raffle, to be held on Sunday, September 15, 2013 at 2:30PM; and

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WHEREAS, said application has been investigated and it is the determination of the Mayor and Council of the Borough of Palisades Park that it be approved.

NOW THEREFORE BE IT RESOLVED, that the Borough Clerk is hereby authorized to issue Raffle License # **RL617**, to St. Michael's Church, and that the licensee shall submit a fee of \$20.00 payable to the State of New Jersey, Legalized Games of Chance Control Commission, and a fee of \$20.00 payable to the Borough of Palisades Park.

BE IT FURTHER RESOLVED, that the Clerk is hereby authorized to furnish copies of this Resolution to the following:

1. State of NJ – Legalized Games of Chance
2. St. Michael's Church

**CA-10: Resolution Authorizing Engineer to Prepare Plans & Specs for NJDOT Grant for \$150,000.00 (RE: East & West Edsall Blvd. Section 2):**

RESOLVED, by the Mayor and Council of the Borough of Palisades Park, that the Borough Engineer is hereby authorized and directed to prepare Plans and Specifications for the Receipt of Bids for the following project:

**EAST & WEST EDSALL BLVD., SECTION 2**

BE IT FURTHER RESOLVED, that once the Plans and Specifications are made available the Borough Clerk is hereby authorized to advertise for the Receipt of Bids for the above stated project.

NOW THEREFORE BE IT RESOLVED, that the Borough Clerk is hereby authorized to furnish copies of this Resolution to the following:

1. Chief Financial Officer
2. Borough Attorney
3. Borough Engineer

**CA-11: Resolution Authorizing Clerk to Re-advertise for Bids for Mechanical HVAC (RE: Affordable Senior Housing):**

WHEREAS, on May 8, 2013 bids were being accepted by the Borough Clerks Office for the **HEATING, VENTILATING, AIR CONDITIONING, PLUMBING, ELECTRICAL AND FIRE PROTECTION FOR AFFORDABLE HOUSING (9 UNITS)**; and

WHEREAS, no bids were received; and

WHEREAS, a need exists to Re-advertise for said purpose.

NOW, THEREFORE BE IT RESOLVED, that the Clerk is hereby directed to Re-Advertise for the receipt of bids for the following project:

**MECHANICAL HVAC (AFFORDABLE SENIOR HOUSING)**

BE IT FURTHER RESOLVED, that bids will be received and accepted in the

Clerk's Office, located at 275 Broad Avenue, Palisades Park, NJ on Tuesday, June  
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II, 2013 at 10:00 AM.

BE IT FURTHER RESOLVED, that the Clerk is hereby authorized to furnish copies of this Resolution to the following:

1. Chief Financial Officer
2. Borough Attorney

CA-12: Resolution Authorizing Salary & Wages for Employees for the Year 2013:  
 WHEREAS, N.J.S. 40:48-1 and N.J.S.40A-9-165 authorizes a Municipality to establish and fix salaries and wages or compensation to be paid to the employees of a municipality; and

WHEREAS, the Mayor and Council have reviewed salaries and compensation requirements for certain Borough employees for the year 2013 and have embodied the results of their review in this Resolution;

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Palisades Park as follows:

The Municipal positions listed below shall be compensated for their services in each position as follows for the calendar year 2013:

<u>TITLE OR POSITION (Full Time/Part Time)</u>	<u>BASE SALARY</u>
Mayor	\$ 5,000.00
Council (each)	\$ 3,500.00
<u>Borough Clerk's Office</u>	
Borough Clerk	\$ 72,446.78
Election Officer	\$ 1,523.88
Secretary to Borough Clerk	\$ 41,208.00
Secretary 2 to Borough Clerk	\$ 29,733.00
Bi-Lingual Receptionist	\$ 37,937.12
<u>Borough Administrator's Office</u>	
Borough Administrator	\$ 114,240.00
Borough Administrator's Assistant	\$ 47,699.28
Bi-Lingual Clerk - Secretary to Administrator	\$ 30,642.00
<u>Borough Attorney</u>	
Borough Attorney	\$ 41,208.00
Special Council	\$ 5,571.24
<u>Finance Department</u>	
Chief Financial Officer	\$ 36,057.00
Clerk to Financial Officer	\$ 15,000.00
Computer Supervisor/Bookkeeper	\$ 54,215.00
Accounts Payable Clerk	\$ 43,607.00
<u>Tax Department</u>	
Tax Assessor	\$ 25,817.22
Tax Collector	\$ 68,981.58
Assistant to Tax Collector	\$ 42,766.56
Tax Search Officer	\$ 2,364.36
<u>Department of Public Works</u>	
Acting DPW Superintendent	\$ 15,000.00
Waste Water Supervisor	\$ 5,267.28

Sewer Inspector	\$	1,721.76
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Secretary to Public Works	\$	33,354.00
Recycling Coordinator	\$	17,214.64
Borough Custodian	\$	15,000.00
DPW Worker 1	\$	67,050.60
DPW Worker 2	\$	56,226.29
DPW Worker 3	\$	47,528.00
DPW Worker 4	\$	44,307.90
DPW Worker 5	\$	45,293.80
DPW Worker 6	\$	57,252.35
<b><u>Court Office</u></b>		
Violation Clerk	\$	39,057.84
Deputy Court Administrator	\$	38,962.98
Municipal Court Administrator	\$	68,677.26
Municipal Judge	\$	20,604.00
Borough Prosecutor	\$	15,650.88
Assistant Prosecutor	\$	253.00 per session
Public Defender	\$	152.00 per session
Alternate Public Defender	\$	152.00 per session
Interpreter	\$	152.00 per session
Municipal Judge – DWI Session	\$	303.00 per session
Municipal Prosecutor – DWI Session	\$	202.00 per session
<b><u>Police Department</u></b>		
Police Director	\$	33,996.60
<b><u>Fire Department</u></b>		
Chief Fire Inspector	\$	61,200.00
Fire Official	\$	21,846.68
Fire Department Custodian	\$	4,174.86
<b><u>Building Department</u></b>		
Construction Code Official	\$	76,837.62
Code Enforcement Official	\$	42,474.84
Zoning Official	\$	2,820.30
Building Inspector	\$	61,471.32
Building Dept. Secretary & TACO Officer	\$	30,374.50 +1,200.00
COAH Enforcement Official	\$	15,865.08
Building Sub-Code Inspector	\$	13,523.16
Plumbing Sub-Code Official	\$	9,690.00
Electrical Sub-Code Official	\$	9,690.00
Fire Protection Sub-Code Official	\$	9,690.00
Elevator Sub-Code Official	\$	7,726.50
State Housing Inspector	\$	10,172.46
Planning Board Secretary	\$	5,357.04
Local Housing Inspector	\$	4,080.00
Board of Adjustment Secretary	\$	7,500.00
<b><u>Environment Commission</u></b>		
Environmental Secretary	\$	2,034.90
<b><u>Technology Department</u></b>		
Computer Services Consultant	\$	20,604.00
<b><u>Rent Control Board</u></b>		
Rent Leveling Secretary	\$	3,911.70
<b><u>Recreation Committee</u></b>		
Recreation Director	\$	7,939.68
Recreation Program Coordinator	\$	3,911.70



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Recreation Assistant(s)	\$ 3,911.70
Recreation Secretary	\$ 1,956.36
<b><u>Pool</u></b>	
Swim Pool Manager	\$ 18,543.60
Assistant Pool Manager(s)	\$ 7,726.50
Pool Secretary	\$ 25,289.38
Consultant/Asst. to Pool Manager	\$ 2,400.00
<b><u>Senior Citizens</u></b>	
Senior Citizens Coordinator (each)	\$ 2,033.88
Senior Citizens Coordinator Supervisor	\$ 8,000.00
Senior Citizen Bus Driver	\$ 45,167.09
<b><u>Heath Department</u></b>	
Health Secretary	\$ 32,451.30
Health Inspector	\$ 9,016.27
Health Official	\$ 111,581.32
Health Nurse	\$ 52,976.00
<b><u>Library</u></b>	
Library Director	\$ 59,236.51
Library Secretary	\$ 38,413.10
Library Employee 1	\$ 49,449.61
Library Employee 2	\$ 47,335.66
Library Employee 3	\$ 31,033.78
Library Employee 4	\$ 45,167.00
Library Employee 5	\$ 26,249.53
Library Employee 6	\$ 37,461.19
Library Employee 7	\$ 21,840.00
Library Employee 8	\$ 18,749.67
<b><u>Historian</u></b>	
Borough Historian	\$ 5,738.52
<b><u>Custodian</u></b>	
Facilities Manager	\$ 37,740.00

BE IT FURTHER RESOLVED, that employees not under contractual obligations and not considered as full time workers shall be compensated at a rate not less than \$10.00 per hour and not more than \$24.00 per hour; and

BE IT FURTHER RESOLVED, that all employees covered under Union contracts between the PBA Local 45 and Teamster Local 97 of New Jersey, shall be paid pursuant to the terms and conditions of the contract; and

BE IT FURTHER RESOLVED, that each of the positions of employment herein above named that have been established or created by virtue of any statute, ordinances, resolutions or other lawful authority heretofore exercised by the Borough of Palisades Park as may be required, is hereby established, created, ratified and confirmed; and

BE IT FURTHER RESOLVED, that if any section, subsection, sentence, clause, phrase or portion of this Resolution is, for any reason, held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate distinct and independent provision and such holding shall not affect the validity of the remaining portion of this Resolution.

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**CA-13: Tax Court Judgment (51 E. Ruby Ave.):**

RESOLVED, by the Mayor and Council of the Borough of Palisades Park that the Collector shall be and is hereby authorized to issue a check in the amount of \$885.56, payable to "Elchanan I. Dulitz, Esq.," as a result of a Tax Court Judgment, covering the year 2011 dated March 28, 2013, on property known as Block 614, Lot 12, 51 E. Ruby Avenue.

BE IT FURTHER RESOLVED, that the Borough Clerk is hereby authorized to furnish copies of this Resolution to the following:

1. Chief Financial Officer
2. Collector

**CA-14: Tax Court Judgment (411 E. Brinkerhoff Ave.):**

RESOLVED, by the Mayor and Council of the Borough of Palisades Park that the Collector shall be and is hereby authorized to issue a check in the amount of \$78,270.07, payable to "Madison House Holdings, LLC," as a result of a Tax Court Judgment, covering the year 2012 dated April 19, 2013, on property known as Block 422, Lots 2 & 11, 411 E. Brinkerhoff Avenue.

BE IT FURTHER RESOLVED, that the Borough Clerk is hereby authorized to furnish copies of this Resolution to the following:

1. Chief Financial Officer
2. Collector

**CA-15: Resolution Appointing Special Counsel for Affordable Housing Financing & Compliance & COAH Matters:**

WHEREAS, there is a need for Special Counsel for affordable housing financing and compliance matters including COAH matters within the Borough of Palisades Park, and

WHEREAS, the Borough has complied with the Pay for Play Regulations and this contract is awarded as an open and fair contract under the Pay for Play Statue, and

WHEREAS, Leon J. Sokol, Esq. and the firm of Sokol, Behot & Fiorenzo are eminently qualified to act in this capacity and are licensed attorneys in the State of New Jersey, and

WHEREAS, this award is made as a professional service and therefore pursuant to N.J.S.A. 40A:11-5(1)(a)(1) necessitates the passage of a Resolution,

NOW, THEREFORE, BE IT RESOLVED that the Mayor and the Borough Clerk are authorized to enter into a contract with Sokol, Behot & Fiorenzo specifying that Leon J. Sokol, Esq., shall be the lead attorney to act as Special Counsel for the Borough of Palisades Park for affordable housing matters including COAH matters; and

BE IT FURTHER RESOLVED, that this contract is awarded without competitive bidding as a professional service pursuant to N.J.S.A. 40A:11-5(1)(a)(1); and

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**BE IT FURTHER RESOLVED**, that Sokol, Behot & Fiorenzo shall be paid the sum of \$150.00 per hour for said services for each attorney assigned to this matter and \$100.00 per hour for paralegals, but total fees exclusive of costs shall not exceed the sum of \$17,000.00; and

**BE IT FURTHER RESOLVED**, that the Borough Clerk is authorized and directed to publish in the official newspaper, a notice of this Resolution setting forth the nature, duration, service and authorization amount of the Contract and further setting forth that this Resolution and Contract are on file in the Borough Clerk's Office and available for public inspection at regular hours; and

**BE IT FURTHER RESOLVED**, that a copy of this Resolution shall be forwarded to the Borough Administrator, the Chief Financial officer, the Borough Attorney and to Leon J. Sokol, Esq. at 433 Hackensack Avenue, Hackensack, New Jersey 07601.

**CA-16: Resolution Authorizing Water Main Extension for Centre Place:**

**WHEREAS**, the Borough of Palisades Park has presented to United Water New Jersey with an application of extension to its distributing system running as described on the attached, and consisting of installing 60' of 6" DI Main for (1) 2" Domestic Service and (1) 4" Fire Service for 83 Centre Place, Palisades Park;

The water mains, **NOW**, on motion duly made, seconded, and carried, it is:

**RESOLVED**, that the said extension is made and the same hereby is approved.

**NOW THEREFORE BE IT RESOLVED**, that the Borough Clerk be and is hereby authorized to furnish copies of this Resolution to the following:

1. United Water New Jersey
2. Department of Public Works

**CA-17: Resolution Authoring Contract to Kuiken Brothers (Lumber):**

**WHEREAS**, there is a need for lumber and miscellaneous accessories for the Centre Place low and moderate income housing project; and

**WHEREAS**, the Administrator has solicited quotes for pressure treated wood and miscellaneous accessories needed for the installation and use of this pressure treated wood; and

**WHEREAS**, the Administrator has received two quotes for the pressure treated wood and accessories needed for same from Kuiken Brothers Company in the sum of \$33,978.07 and from Lowe's in the sum of \$35,345.03.

**NOW THEREFORE BE IT RESOLVED** by the Mayor and Council of the Borough of Palisades Park that the Borough shall acquire the pressure treated wood and miscellaneous accessories from Kuiken Brothers Company, Inc. for the sum of \$33,978.07; and

**BE IT FURTHER RESOLVED** that a copy of this Resolution be forwarded to Kuiken Brothers Company, Inc., the Chief Financial Officer, the Administrator, and the Borough Attorney.

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Motion Made By Councilperson: Donohue  
 Seconded By Councilperson: Pirrera  
 To Approve Consent Agenda CA-1 thru CA-17

**ROLL CALL:**

Councilperson	Donohue	Yes	
	“	Kim	Yes
	“	Lee	Yes
	“	Pirrera	Yes
	“	Ruh	Yes
	“	Testa	Yes (Abstained on CA #9)

**OFF CONSENT:**

**OC-1: Budget Amendment (Hearing):**

WHEREAS, the local municipal budget for the year 2013 was approved on March 19, 2013; and

WHEREAS, the public hearing on said budget has been held as advertised, and

WHEREAS, it is desired to amend said approved budget,

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of Palisades park, Bergen County, that the following amendments to the approved budget of 2013 be made:

Current Fund Budget	<u>From</u>	<u>To</u>
ANTICIPATED REVENUES		
1. Surplus Anticipated	1,450,000.00	1,511,448.00
TOTAL SURPLUS ANTICIPATED	1,450,000.00	1,511,448.00
3 .Miscellaneous Revenues – Section F: Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services Public Revenues Offset with Appropriations Community Development -3 First Responder Vehicles		
	108,558.00	108,000.00
Total Section F: Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services – Public and Private Revenue	139,071.10	138,513.10
TOTAL MISCELLANEOUS REVENUES	2,967,726.10	2,967,168.10
5. SUBTOTAL GENERAL REVENUES (Items 1,2,3 and 4)	5,087,726.10	5,148,616.10
7. TOTAL GENERAL REVENUES		

(Items 5 and 6)	19,767,307.10	19,828,197.10
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APPROPRIATIONS

8. (A) Operations Within "CAPS"		
Police		
Police Cars	23,000.00	73,000.00
TOTAL OPERATIONS (Item 8(A) Within "CAPS")	12,326,577.00	12,376,577.00
TOTAL OPERATIONS INCLUDING CONTINGENT WITHIN "CAPS"	12,376,577.00	12,426,577.00
Detail:		
Other Expenses (including Contingent)	<u>6,011,224.00</u>	<u>6,061,224.00</u>
(H-1) TOTAL GENERAL APPROPRIATIONS FOR MUNICIPAL PURPOSES WITH "CAPS"	14,037,220.00	14,087,220.00
8. (A) Operations – Excluded from "CAPS"		
Public and Private Programs Offset by Revenues		
Community Development Blck. Grant		
3 First Responder Vehicles	108,558.00	108,000.00
Total Public and Private Programs Offset by Revenues	139,071.10	138,513.10
TOTAL OPERATIONS – EXCLUDED FROM "CAPS"	3,472,887.10	3,472,329.10
Detail:		
Other Expenses	<u>3,422,887.10</u>	<u>3,422,329.10</u>
8. (D) Municipal Debt Service		
Excluded from "CAPS"		
Payment of Bond Anticipation Notes	9,100.00	20,548.00
TOTAL MUNICIPAL DEBT SERVICE EXCLUDED FROM "CAPS"	932,200.00	943,648.00
(H-2) TOTAL GENERAL APPROPRIATIONS FOR MUNICIPAL PURPOSES EXCLUDED FROM "CAPS"	4,530,087.10	4,540,977.10
(O) TOTAL GENERAL APPROPRIATIONS EXCLUDED FROM "CAPS"	4,530,087.10	4,540,977.10
(L) SUBTOTAL GENERAL APPROPRIATION (Items (H-1) and (O))	18,567,307.10	18,628,197.10
9. TOTAL GENERAL APPROPRIATIONS	19,767,307.10	19,828,197.10

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BE IT FURTHER RESOLVED, that three certified copies of this resolution be filed forthwith in the Office of the Director of Local Government Services for his certification of the 2013 Local Municipal Budget so amended.

BE IT FURTHER RESOLVED, that this complete amendment, in accordance with the provisions of N.J.S.A. 40A:4-9, be published in the Star Ledger, in the issue of May 21, 2013, and that said publication contain notification of public hearing on said amendment to be held at the Municipal Building on June 18, 2013, at 7:00 o'clock p.m.

IT IS HEREBY CERTIFIED that the Amended Budget hereto and hereby made a part hereof is a true copy of the Amended Budget approved by resolution of the Governing Body on the 14<sup>th</sup> day of May, 2013.

Certified by me, this 14<sup>th</sup> day of May, 2013. Martin A. Gobbo, Borough Clerk

IT IS HEREBY CERTIFIED that the Adopted Budget Amendment annexed hereto and hereby made a part of the 2013 Budget is a copy of the original on file with the Clerk of the Governing Body, that all additions are correct, all statements contained herein are in proof and the total of anticipated revenues equals the total of appropriations.

Certified by me, this 14<sup>th</sup> day of May, 2013 Registered Municipal Accountant

Motion Made By Councilperson: Kim  
Seconded By Councilperson: Pirrera  
To Approve OC-1

**Roll Call:**

Councilperson	Donohue	Yes
“	Kim	Yes
“	Lee	Yes
“	Pirrera	Yes
“	Ruh	Yes
“	Testa	Yes

**INTRODUCTION OF NEW ORDINANCE:**

**#1597** AN ORDINANCE ESTABLISHING BASE SALARIES FOR CERTAIN PERSONS EMPLOYED BY THE BOROUGH OF PALISADES PARK, COUNTY OF BERGEN, STATE OF NEW JERSEY FOR THE YEAR 2013

**ORDINANCE #1597**

**AN ORDINANCE ESTABLISHING BASE SALARIES FOR CERTAIN PERSONS EMPLOYED BY THE BOROUGH OF PALISADES PARK, COUNTY OF BERGEN, STATE OF NEW JERSEY, FOR THE YEAR 2013**

WHEREAS, N.J.S. 40:48-1 and N.J.S. 40A-9-165 authorizes a Municipality to establish and fix salaries and wages or compensation to be paid to the employees of a Municipality; and

WHEREAS, the Mayor and Council have reviewed the salaries and compensation requirements for certain Borough employees for the year 2013 and have embodied the

results of their review in this Ordinance;

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NOW THEREFORE BE IT ORDAINED by the Mayor and Council of the Borough of Palisades Park, County of Bergen, and the State of New Jersey as follows:

**SECTION 1:** The municipal positions listed below shall be compensated for their services in each position in a range as follows:

<b><u>TITLE OR POSITION (Full Time/Part Time)</u></b>	<b><u>BASE SALARY</u></b>
Mayor	\$ 5,000.00 to \$ 5,000.00
Council (each)	\$ 3,500.00 to \$ 3,500.00
<b><u>Borough Clerk's Office</u></b>	
Borough Clerk	\$ 71,000 to \$ 75,000
Election Officer	\$ 1,400 to \$ 1,700
Secretary to Borough Clerk	\$ 36,000 to \$ 43,000
Secretary 2 to Borough Clerk	\$ 27,000 to \$ 31,000
Bi-Lingual Receptionist	\$ 36,000 to \$ 43,000
<b><u>Borough Administrator's Office</u></b>	
Borough Administrator	\$113,000 to \$116,000
Borough Administrator's Assistant	\$ 37,000 to \$ 50,000
Bi-Lingual Clerk – Secretary to Administrator	\$ 25,000 to \$ 31,000
<b><u>Borough Attorney</u></b>	
Borough Attorney	\$ 40,000 to \$ 44,000
Special Counsel	\$ 3,000 to \$ 6,500
<b><u>Finance Department</u></b>	
Chief Financial Officer	\$ 35,500 to \$ 38,000
Clerk to Financial Officer	\$ 15,000 to \$ 15,000
Computer Supervisor/Bookkeeper	\$ 51,000 to \$ 56,000
Accounts Payable Clerk	\$ 41,000 to \$ 45,000
<b><u>Tax Department</u></b>	
Tax Assessor	\$ 25,000 to \$ 26,000
Tax Collector	\$ 66,000 to \$ 70,000
Assistant to Tax Collector	\$ 40,000 to \$ 43,000
Tax Search Officer	\$ 2,000 to \$ 3,500
<b><u>Department of Public Works</u></b>	
Acting DPW Super	\$ 15,000 to \$ 15,000
Waste Water Supervisor	\$ 4,500 to \$ 6,000
Secretary to Public Works	\$ 21,000 to \$ 34,000
Recycling Coordinator	\$ 16,000 to \$ 20,000
Borough Custodian	\$ 15,000 to \$ 15,000
DPW Laborers	\$ 42,000 to \$ 69,000
<b><u>Court Office</u></b>	
Violation Clerk	\$ 38,000 to \$40,000
Deputy Court Administrator	\$ 37,000 to \$ 39,500
Municipal Court Administrator	\$ 69,000 to \$ 74,000
Municipal Judge	\$ 20,000 to \$ 23,000
Borough Prosecutor	\$ 14,000 to \$ 16,000
Assistant Prosecutor	\$ 253.00 per session
Public Defender	\$ 152.00 per session
Alternate Public Defender	\$ 152.00 per session
Interpreter	\$ 152.00 per session
Municipal Judge –DWI Session	\$ 303.00 per session
Municipal Prosecutor – DWI Session	\$ 202.00 per session

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**Police Department**

Police Director \$ 31,000 to \$ 35,000

**Fire Department**

Chief Fire Inspector \$ 59,000 to \$ 63,000

Fire Official \$ 19,000 to \$ 22,000

Fire Department Custodian \$ 2,000 to \$ 6,000

**Building Department**

Construction Code Official \$ 75,000 to \$ 80,000

Code Enforcement Official \$ 41,000 to \$ 44,000

Zoning Official \$ 2,500 to \$ 3,000

Building Inspector \$ 59,000 to \$ 63,000

Building Dept. Secretary & TACO Officer \$ 25,000 to \$ 33,000

COAH Enforcement Official \$ 15,000 to \$ 16,500

Building Sub-Code Inspector \$ 12,000 to \$ 15,000

Plumbing Sub-Code Official \$ 9,500 to \$ 10,500

Electrical Sub-Code Official \$ 9,500 to \$ 10,500

Fire Protection Sub-Code Official \$ 9,500 to \$ 10,500

Elevator Sub-Code Official \$ 7,000 to \$ 8,500

State Housing Inspector \$ 9,000 to \$ 11,000

Planning Board Secretary \$ 5,000 to \$ 6,000

Local Housing Inspector \$ 2,000 to \$ 6,000

Board of Adjustment Secretary \$ 7,000 to \$ 8,500

**Environmental Commission**

Environmental Secretary \$ 1,500 to \$ 2,500

**Technology Department**

Computer Services Consultant \$ 20,000 to \$ 23,000

**Rent Control Board**

Rent Leveling Secretary \$ 3,500 to \$ 4,500

**Recreation Committee**

Recreation Director \$ 6,000 to \$ 9,000

Recreation Program Coordinator \$ 3,500 to \$ 4,300

Recreation Assistant(s) \$ 3,500 to \$ 4,300

Recreation Secretary \$ 1,500 to \$ 2,200

**Pool**

Swim Pool Manager \$ 17,000 to \$ 19,000

Assistant Pool Manager(s) \$ 6,500 to \$ 8,000

Pool Secretary \$24,000 to \$ 28,000

Consultant/Asst. to Pool Manager \$ 1,000 to \$ 4,000

**Senior Citizens**

Senior Citizens Coordinator (each) \$ 1,500 to \$ 2,500

Senior Citizens Coordinator Supervisor \$ 6,000 to \$ 10,000

Senior Citizen Bus Driver \$43,000 to \$ 47,000

**Health Department**

Health Secretary \$31,000 to \$ 35,000

Health Inspector \$ 7,000 to \$ 11,000

Health Official \$110,000 to \$120,000

Health Nurse \$ 55,000 to \$ 59,000

**Library**

Library Director \$ 57,000 to \$ 61,000

Library Secretary \$ 36,000 to \$ 40,000

Library Workers \$ 16,000 to \$ 51,000



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Historian

Borough Historian \$ 5,000 to \$ 6,000

Custodian

Facilities Manager \$ 35,000 to \$ 39,000

SECTION 2: Employees not under contractual obligation and not considered as full time workers shall be compensated at a rate not less than \$10.00 per hour and not more than \$24.00 per hour.

SECTION 3: All employees covered under Union Contracts between the PBA Local 45 and with Teamster Local 97 of New Jersey, shall be paid pursuant to the terms and conditions of the Contract.

SECTION 4: If any section, subsection, sentence, clause, phrase, or portion of this Ordinance is, for any reason, held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portion of this Ordinance.

SECTION 5: All Ordinances of the Borough of Palisades Park which are inconsistent with the provisions of this Ordinance are hereby repealed to the extent of such inconsistency.

SECTION 6: This Ordinance shall take effect immediately upon passage and publication as provided by law. The salaries shall commence as of January 1, 2013.

Motion Made By Councilperson: Testa  
Seconded By Councilperson: Donohue  
To Introduce Ordinance #1597

ROLL CALL:

Councilperson	Donohue	Yes
"	Kim	Yes
"	Lee	Yes
"	Pirrera	Yes
"	Ruh	Yes
"	Testa	Yes

NOTICE IS HEREBY GIVEN that, Ordinance #1597 was introduced and passed on first reading at a meeting of the Mayor and Council of the Borough of Palisades Park, held on the 14<sup>th</sup> Day of May 2013 and ordered published in accordance with the law. Said Ordinance will be considered for final reading and adoption at a meeting held on the 18<sup>th</sup> Day of June 2013 at 7:00 PM, or soon thereafter as the matter can be reached in the Council Chambers, 275 Broad Avenue, Palisades Park, NJ at which time all persons interested may appear for or against the passage of said Ordinance. A copy of the Ordinance has been posted on the Bulletin Board in the Borough Hall and will be available at the Office of the Borough Clerk.

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**COUNCIL REPORTS:**

Councilperson Pirrera informed everyone that the pool is ready and will be opening on Memorial Day as scheduled.

Councilperson Ruh wanted to thank the Police Department for the excellent job they did at the wake & funeral for Chief Lustman. Also expressed condolences to the family.

Councilperson Testa advised that the Memorial Parade was moving along. Mayor Rotundo congratulated Councilperson Testa for being the Grand Marshal at the parade.

Motion Made By Councilperson: Pirrera

Seconded By Councilperson: Testa

**To Open Meeting to the Public**

**PUBLIC PARTICIPATION:**

**Marsha Schorer:** Questioned why we use the Star Ledger for advertising. Mayor Rotundo answered question.

Sal Gugliemmo who lives at 55 E. Brinkerhoff questioned the one-way street on Roff Avenue. Mayor Rotundo answered his question. Borough Administrator also explained the reason why it was made a one-way street. Mayor Rotundo advised that he would look further into the situation and see if there can be another solution to the problem.

Mayor Rotundo congratulated Yolanda Iacobino for the award that she received from the Korean American Senior Citizens.

Motion Made By Councilperson: Testa

Seconded By Councilperson: Pirrera

**To Close Public Portion & Adjourn Meeting**

All present in favor by Voice Vote:

Attest:

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Martin A. Gobbo, RMC – Borough Clerk

