

Borough of Palisades Park
 Regular Meeting of the Mayor and Council
 November 22, 2011

Mayor Rotundo opened the meeting at 7:00 PM:

Statement: This is a Regular Meeting of the Mayor & Council notice was given as follows:

- a. Notice filed on 1/4/11, with the Record, Jersey Journal and Press Journal, official newspapers of the Borough of Palisades Park.
- b. Posting of a notice on the Bulletin Board
- c. Preserving a copy in the Clerk's Office

Pledge of Allegiance led by Councilperson: **Frank Donohue**
 Moment of Silence for our Troops

ROLL CALL:

Councilperson	Donohue	Yes
"	Kim	Excused Absence
"	Lee	Excused Absence
"	Pirrera	Yes
"	Ruh	Yes
"	Testa	Yes

Borough Attorney Joseph R. Mariniello, Jr. Yes

ACCEPTANCE OF PREVIOUS MONTHS MINUTES

From: Mayor & Council Meeting October 18, 2011

Motion Made by Councilperson: Ruh
 Seconded by Councilperson: Testa
To Accept Previous Months Minutes

ROLL CALL:

Councilperson	Donohue	Yes
"	Kim	Excused Absence
"	Lee	Excused Absence
"	Pirrera	Yes
"	Ruh	Yes
"	Testa	Yes

CONSENT AGENDA:

CAI: **Authorize Payroll:**

RESOLVED, by the Mayor and Council of the Borough of Palisades Park that warrants drawn in the amount of **\$549,873.57**, payable to the Borough of Palisades Park – Payroll Account be approved and charged to the following appropriations:

Current Account	
10/28/11	\$262,241.81
11/10/11	<u>\$282,509.83</u>
	\$544,751.64
Swim Pool Operation	
10/28/11	\$ 2,560.96
11/10/11	<u>\$ 2,560.96</u>
	\$ 5,121.93
Grand Total	\$549,873.57

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BE IT FURTHER RESOLVED, that the Chief Financial Officer has certified the availability of funds.

NOW THEREFORE BE IT RESOLVED, that the Borough Clerk be and is hereby authorized to furnish copies of this Resolution to the following:

1. Chief Financial Officer
2. Collector

CA2: Authorize Payment of Claims(s): Complete Voucher List attached to Minutes: RESOLVED, by the Mayor and Council of the Borough of Palisades Park, that the following claims, aggregating \$6,733,732.21 as so ordered and approved by the Finance Committee; and

BE IT FURTHER RESOLVED, that the Chief Financial Officer has certified the availability of funds; and

NOW THEREFORE BE IT RESOLVED, that the Mayor, Borough Clerk and Collector shall and are hereby authorized to draw warrants in payment of said claims:

Current Account	\$ 6,704,455.55
Capital Account	\$ 550.59
Swim Pool Account	\$ 2,187.83
Drunk Driving Enforcement	\$ 142.00
Recycling Trust Account	\$ 74.75
Unemployment Trust	\$ 22,818.62
Food Handling Trust	\$ 2,249.37
Municipal Alliance Trust	\$ 1,253.00
	Total \$ 6,733,732.21
Developers Escrow	\$ 13,233.71
Round III COAH	\$ 27,257.50
Library Trust	\$ 725.45
Tree Preservation	\$ 2,975.00

BE IT FURTHER RESOLVED, that the Borough Clerk be and is hereby authorized to furnish copies of this Resolution to the Chief Financial Officer and the Collector.

CA3: Authorize Board of Education Monies: RESOLVED, by the Mayor and Council of the Borough of Palisades Park that the Collector shall be and is hereby authorized to draw warrants in the amount of \$1,664,435.50 for the month of November, 2011, payable to the Palisades Park Board of Education, in accordance with the following schedule, same to be charged to the School Acct:

July 2011	\$ 1,664,435.50
August 2011	\$ 1,664,435.50
September 2011	\$ 1,664,435.50
October 2011	\$ 1,664,435.50
November 2011	\$ 1,664,435.50
December 2011	<u>\$ 1,664,435.50</u>

Grand Total \$ 9,986,613.00
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BE IT FURTHER RESOLVED, that the Chief Financial Officer has certified the availability of funds; and

BE IT FURTHER RESOLVED, that the Borough Clerk is hereby authorized to furnish copies of this Resolution to the following:

1. Chief Financial Officer
2. Collector

CA4: Authorize Social Security Payment:

RESOLVED, by the Mayor and Council of the Borough of Palisades Park that the Collector is hereby authorized to draw warrants for the following period endings:

Period Ending	Amount
10/28/11	\$12,739.80
11/10/11	\$13,943.27

Total \$26,683.07

payable to Chase Manhattan Bank, representing the employer's share of Social Security for the above payroll periods is hereby approved and ratified; and

BE IT FURTHER RESOLVED, that the Chief Financial Officer has certified the availability of funds in line item # 01-2010-36-4722-001; and

NOW THEREFORE BE IT RESOLVED, that the Borough Clerk be and is hereby authorized and directed to furnish copies of this Resolution to the following:

1. Chief Financial Officer
2. Collector

CA-5: Requests for Qualifications:

BE IT RESOLVED, by the Mayor and Council of the Borough of Palisades Park, that the Borough Clerk is hereby authorized to Advertise for Request for Qualifications for the following positions:

Borough Attorney, Labor Attorney, Borough Engineer, Bond Counsel, Municipal Auditor, Risk Manager, Planning Board Attorney, Zoning Board Attorney, Grants Consultant, Borough Planner, Affordable Housing Attorney, Affordable Housing Coordinator, Special Engineer, and Conflicts Counsel and Administrative/Secretarial Services.

NOW THEREFORE BE IT RESOLVED, that the Requests for Qualifications, for the above said positions, may be obtained at the Borough Clerks Office, 275 Broad Avenue, Palisades Park, NJ on December 2, 2011 between 9:00 – 4:00 Monday thru Friday. Sealed proposals, will be accepted by the Borough Clerk, no later than Friday, December 16, 2011, by 4:00 PM.

BE IT FURTHER RESOLVED, that the Clerk is hereby authorized to furnish a copy of this Resolution to the Chief Financial Officer.

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CA-6: Resolution for Sewer Agreement:

WHEREAS, in October 2010 the Borough of Palisades Park passed a resolution authorizing an Interlocal and Third Party Agreement with the Borough of Fort Lee and Boulevard East Associates LTD., and

WHEREAS, the Board of Adjustment of the Borough of Palisades Park approved a development on Lot 1, Block 416 on the tax map of the Borough of Palisades Park commonly known as 555-B Tenth Street; and

WHEREAS, such lot's topography makes it impractical for the sewer lines to be connected to the Palisades Park sewer system, but the sanitary sewer line could connect to the Fort Lee sanitary sewer system with ease, and

WHEREAS, the Borough of Fort Lee passed a resolution dated February 10, 2011 authorizing the Interlocal Agreement with the Borough of Palisades Park,

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Palisades Park that the resolution passed in October, 2010 is hereby amended to read as follows:

1. The Borough of Palisades Park is authorized to enter into an Interlocal Agreement with the Borough of Fort Lee upon the terms substantially similar to the Agreement attached hereto pursuant to the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq.
2. The Mayor and Borough Clerk are authorized to execute an agreement in substantially the same form as attached hereto between the Borough of Palisades Park and the Borough of Fort Lee memorializing the terms and conditions for the inter-connection of the property with the Fort Lee sanitary sewer system.
3. That upon execution of such Interlocal Agreement this resolution and the Agreement between the parties shall be available for public inspection in the Office of the Borough Clerk.
4. That no further action of the Borough shall be required

CA-7: Refund for resident summer recreation program:

RESOLVED, by the Mayor and Council of the Borough of Palisades Park that the Collector shall be and is hereby authorized to issue a check in the amount of **\$100.00**, payable to Elizabeth Arias, 137 East Edsall Blvd., Palisades Park, for summer recreation program son was not able to attend due to summer school.

BE IT FURTHER RESOLVED, that the Borough Clerk is hereby authorized to furnish copies of this Resolution to the following:

1. Chief Financial Officer
2. Collector
3. Elizabeth Arias

CA-8: Resolution Awarding Contract for Roff Ave. – (Section 2)

WHEREAS, pursuant to N.J.S.A. 40A:11-1 et seq., the Borough of Palisades Park solicited sealed bids from interested contractors for **RESURFACING TO ROFF AVENUE (SECTION 2)**; and

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WHEREAS, the Borough Clerk has caused the required notice to be advertised;
and

WHEREAS, on November 3, 2011, six (6) bids were received pursuant to the
advertisement; and

WHEREAS, the bids were reviewed by the Borough Engineer; and

WHEREAS, six (6) bids were received by the following contractors: Crossroads
Pavement Maintenance, LLC, A.J.M. Contractors, Tilcon New York Inc., English
Paving Co., Smith-Sondy Asphalt Constr. Co. Inc., and D & L Paving Contractors,
Inc. All bid submissions were found to be in order including bid bonds except for
Crossroads Pavement Maintenance, LLC . Crossroads Pavement Maintenance,
LLC indicated a unit price of \$2.25 for line item 2 with extended total of
\$11,442.25. The extended total is \$25,740.00 for line item 2. Therefore, total bid
would amount to \$200,170.00 instead of \$185,872.25 as indicated by Crossroads
Pavement Maintenance, LLC.

The bid from Crossroads Pavement Maintenance resulted in a bid amount of
\$200,170.00. The bid from A.J.M. Contractors resulted in a bid amount of
\$192,341.50. The bid from Tilcon New York, Inc. resulted in a bid amount of
\$187,827.50. The bid from English Paving Co. resulted in a bid amount of
\$216,378.80. The bid from Smith-Sondy Asphalt Constr. Co. Inc. resulted in a bid
amount of \$231,264.23. The bid from D & L Paving Contractors Inc., resulted in a
bid amount of \$199,306.27. The Engineer's Cost Estimate dated September 12,
2011 for the above referenced job totaled \$223,065.00

THEREFORE, based on the above, we recommend awarding the project to Tilcon
New York, Inc. with the lowest responsible bid of \$187,827.50

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the
Borough of Palisades Park as follows:

1. That Tilcon New York, Inc. is determined to be the lowest responsible bidder.
2. The Mayor and Borough Clerk are authorized to enter into a Contract, in a
form approved by the Borough Attorney, with Tilcon New York, Inc.
3. The Contract, to be prepared by the Borough Attorney, shall provide payment
to Tilcon New York, Inc. in the amount of \$187,827.50.
4. The Borough Clerk shall immediately forward a copy of this Resolution to the
Chief Financial Officer, Borough Attorney, and all Bidders.

CA-9: Resolution Applying for Grant for Lindbergh School Track II

BE IT RESOLVED, that the Mayor and Council of the Borough of Palisades Park
wish to enter into a grant agreement with the County of Bergen for the purpose of
using a \$56,080.00 grant award from the 2010 Funding Round of the Bergen
County Open Space, Recreation, Farmland & Historic Preservation Trust Fund
("Trust Fund") for the project entitled LINDBERGH SCHOOL TRACK PHASE
II located in Block B-313, Lot 13 on the tax maps of the Borough of Palisades Park;
and

BE IT FURTHER RESOLVED, that the Mayor and Council hereby authorize

James Rotundo to be a signatory to the aforesaid grant agreement CONTRACT;
and

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BE IT FURTHER RESOLVED, that the Mayor and Council hereby authorize Roy Riggitano to sign all County of Bergen payment Vouchers submitted in conjunction with the aforesaid project; and

BE IT FURTHER RESOLVED, that the Mayor and Council recognize that the Borough of Palisades Park is liable for a dollar for dollar match for any funds awarded in accordance with the Trust Fund's requirements;

This resolution was adopted by the Mayor and Council of the Borough of Palisades Park at a meeting held on November 22, 2011.

CA-10: Resolution Authorizing Maintenance Agreement for the Police Computer System:
WHEREAS, the Borough has purchased a licensed copy of the PoliSys@ software application through New Jersey Business Systems, Inc. and

WHEREAS, the Borough wishes to obtain the maintenance and support of the licensed system on the terms and conditions as per the attached Maintenance Agreement with Enforsys; and

WHEREAS, it was determined that it would be cost efficient and beneficial to enter into this agreement for a period of 5 - 12 month periods at a cost of \$16,300.00 for each year, thereby saving the Borough any future increases in said contract; and

WHEREAS, the Chief Financial Officer has certified that funds are available;

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Palisades Park, that the Mayor and Borough Clerk are hereby authorized to enter into the attached Maintenance Agreement with Enforsys Police Systems, Inc. formerly Enforsys, NJ Inc. at a cost of \$16,300.00 per year for a period of 5 -12 month periods; and

BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded to the Borough Administrator, the CFO, the Borough Attorney and to the Contractor.

CA-11: Tax Court Judgment – 134B Roff Avenue:

RESOLVED, by the Mayor and Council of the Borough of Palisades Park that the Collector is hereby authorized to issue a check in the amount of \$4,327.72, payable to “Bac Tax Service” a duplicate Tax payment for the 3rd quarter 2011, on property known as Block 609, Lot 1, 134B Roff Avenue.

BE IT FURTHER RESOLVED, that the Borough Clerk is hereby authorized to furnish copies of this Resolution to the following:

1. Chief Financial Officer
2. Collector

CA-12: County Board Judgment – 77 W. Palisades:

RESOLVED, by the Mayor and Council of the Borough of Palisades Park that the

Collector is hereby authorized to issue a check in the amount of \$2,852.53, payable to "Michael I. Schneck" as a result of a County Board Judgment covering year 2011 dated September 30, 2011 on property known as Block 204, Lot 14, 77 W. Palisades.

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BE IT FURTHER RESOLVED, that the Borough Clerk is hereby authorized to furnish copies of this Resolution to the following:

1. Chief Financial Officer
2. Collector

CA-13: County Board Judgment – 515 Broad Avenue:

RESOLVED, by the Mayor and Council of the Borough of Palisades Park that the Collector is hereby authorized to issue a check in the amount of \$1,703.00, payable to "CJH Realty Corp." as a result of a County Board Judgment covering year 2011 dated September 30, 2011 on property known as Block 220, Lot 19, 515 Broad Avenue.

BE IT FURTHER RESOLVED, that the Borough Clerk is hereby authorized to furnish copies of this Resolution to the following:

1. Chief Financial Officer
2. Collector

CA-14: Tax Court Judgment – 39 Broad Avenue:

RESOLVED, by the Mayor and Council of the Borough of Palisades Park that the Collector is hereby authorized to issue a check in the amount of \$5,098.78, payable to "Marcus, Brody, Ford & Kessler, LLC" as a result of a Tax Court Judgment covering year 2011 dated July 30, 2011 on property known as Block 617, Lot 19, 39 Broad Avenue.

BE IT FURTHER RESOLVED, that the Borough Clerk is hereby authorized to furnish copies of this Resolution to the following:

1. Chief Financial Officer
2. Collector

CA-15: Resolution Authorizing Handicapped Parking Space – Third Street

WHEREAS, the Borough of Palisades Park wishes to establish a restrictive parking space for (one) 1 vehicle, located at 532 3rd Street, for a handicapped person who has been issued a vehicle identification card by the Division of Motor Vehicles.

NOW THEREFORE BE IT RESOLVED, pursuant to NJSA 39:4-205 and NJSA 39:4-107.5, the Council President and Council of the Borough of Palisades Park County of Bergen, State of New Jersey, hereby authorizes a handicapped parking space at:

<u>Name of Street</u>	<u>Location</u>
THIRD STREET	532

No other person shall be permitted to park in this space, any person violating this ordinance, shall be subject to the following penalties for Violation of parking in the restrictive handicapped parking zone.

1. First Offense \$250.00
2. For each subsequent offense \$250.00 and up to 90 days of community service on such terms and in form as the court shall deem appropriate for any combination thereof (Ch200L, 1989 effective November 29, 1989)

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3. In addition the violator shall bear full cost of towing, removal and storage of
4. violators vehicle (Ch200L, 1989 effective November 29, 1989)

BE IT FURTHER RESOLVED, that the Borough Clerk is hereby authorized to furnish copies of this Resolution to the following: Police Department, Court Administrator, and the Supt. of the DPW.

Motion Made By Councilperson: Donohue
 Seconded By Councilperson: Testa
To Approve Consent Agenda CA-1 thru CA-15

ROLL CALL:

Councilperson		Donohue	Yes	
	“	Kim		Excused Absence
	“	Lee		Excused Absence
	“	Pirrera	Yes	
	“	Ruh	Yes	
	“	Testa	Yes	

OFF CONSENT:

OC-1 Budget Transfers

Motion Made by Councilperson: Testa
 Seconded by Councilperson: Donohue

ROLL CALL:

Councilperson		Donohue	Yes
	“	Kim	Excused Absence
	“	Lee	Excused Absence
	“	Pirrera	Yes
	“	Ruh	Yes
	“	Testa	Yes

COUNCIL REPORTS: Reported that the tree lighting would be on Sunday, December 4, 2011.

Motion Made By Councilperson: Donohue
 Seconded By Councilperson: Testa
To Open Meeting to the Public:

PUBLIC PARTICIPATION:

Susan Brauer: Questioned the grant amount for the NJDOT Safe Routes to School and the Resolution for the improvements. Borough Administrator advised that there was no amount because we don't know if we are getting one. Mayor Rotundo also stated that the state looks to see if improvements are needed and if they are then that determines the amount of the grant and it would take 3 to 6 months to get the award. Also questioned CA-10 passed at the August 18, 2011 meeting for DOT East Ruby project. Wanted to know amount of grant. She questioned why it took so long to get her OPRA request for Resolution CA-10 that she requested on October 20. She called on November 1 (7 days later) that she could pick up the paperwork, but the Resolution in question was not included. She questioned the amount of the grant and Borough Administrator answered that it was for a grant request for pedestrian safety which we may or

may not get. Also wanted to know who picks up the trash and garbage for day care centers. Mayor Rotundo answered that question.

Marsha Schor: Questioned the loading and unloading signs near Shop Rite which has yellow lines. Borough Administrator answered that it was up to the police department to make the

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decision regarding loading and unloading signs. Also noted that the Building Department hours have been changed to 8 AM to 3:30 PM and said that it would create a problem for working people. Borough Clerk stated that he got calls from people upset that the Building Department was not open early enough, so the change in the office hours was a benefit for them. She also talked about the library and the children hanging out there after school. Mayor Rotundo answered that the last librarian said you could not kick the children out but Mayor Rotundo understood the problem. Councilperson Donohue stated that they have afterschool programs for the children which end at 4:30 and parents do not allow children to attend them because they have to be picked up at 4:30 and the parents are still working. Mayor Rotundo said he would contact the librarian to see if this was an issue and also suggested they attend a library board meeting.

Motion Made By Councilperson: Donohue
Seconded By Councilperson: Testa
To Close Public Portion & Adjourn Meeting:

All present in favor by Voice Vote

Attest

Martin A. Gobbo, RMC – Borough Clerk

